

# McGraw Central School District

## 2015-16 Calendar



The Mission of the McGraw Central School District is to pursue the maximum fulfillment of each student's potential

All sports schedules are posted on the school website.  
This calendar can also be downloaded from the school website.  
All fund raisers are located on top of each calendar month.

### BOARD OF EDUCATION

Cindy Buerkle, Pres. 423-7273  
buerkle.cindy@gmail.com  
Tony Opera, V.P. 836-6935  
topera50@yahoo.com  
Barb Closson 753-0791  
barb.closson12@gmail.com  
Steve Jenney 745-1671  
skjenney@twcny.rr.com  
Cheryl Kenyon 836-6976  
cdk6976@verizon.net  
Al Mosher 836-8768  
mosher\_al@yahoo.com  
Steve Tobias 836-6264  
srtobias71@gmail.com

### ADMINISTRATIVE STAFF

Mary E. Curcio, Superintendent 836-3636  
Susan Prince, Elementary Principal 836-3650  
Mark Dimorier, Secondary Principal 836-3601  
Karen Genzel, Dir. of Spec. Education 836-3669  
District Office 836-3636  
Jr./Sr. High School 836-3601  
Elementary School 836-3650  
HS Nurse 836-3606  
Elementary Nurse 836-3652  
Jr./Sr. Guidance 836-3610  
Elementary Guidance 836-3654  
Troy Bilodeau, Shared Business Adm. 836-3640

### BOARD COMMITTEES

Communication—Barb Closson, Steve Tobias, Al Mosher

Finance/Audit—Cindy Buerkle, Steve Jenney, Cheryl Kenyon

Health & Safety—Al Mosher

Policy Book—Cindy Buerkle, Steve Jenney, Tony Opera

Shared Services—Steve Jenney, Cheryl Kenyon, Steve Tobias

Transportation/Facilities/Cafeteria—Cheryl Kenyon, Tony Opera, Steve Tobias



## DIRECTORY

### ELEMENTARY

<u>KINDERGARTEN</u>	<u>GRADE 1</u>	<u>GRADE 1-2</u>	<u>GRADE 2</u>
Cathy Boland	Michelle Bassett	Jessica Latta	Lisa McCool
Terri Valentine	Melinda Young		Kaci Rolewicz

<u>GRADE 3</u>	<u>GRADE 4</u>	<u>GRADE 5</u>
Diane Brooks	Kathy O'Donnell	Cherie Ward
Tracey O'Donnell	Laurie Mosher	Jacque Niver

<u>SPECIAL EDUCATION</u>	<u>READING</u>
Caitlin Neske	Sandra Lee
Jenna Sourwine	Belinda Pinkerton
Megan Turshman	
TBA	

<u>SPEECH</u>	<u>AI</u>	<u>LIBRARY</u>
Valerie Wright	Maureen Gorman	Rebecca Cornell
	Allison Keiser	

<u>PE</u>	<u>MUSIC</u>	<u>ART</u>
Corey Wilson	Gwen Fosdick (.25)	Jennifer Morse (.75)

### HIGH SCHOOL

<u>ENGLISH</u>	<u>SOCIAL STUDIES</u>	<u>MATH</u>
Richard Cowit	Caitlin Goodwin	Alexandra Merriman
Matthew Farfaglia	Matt Martins	Alison Bonawitz
Amy Kring	Joe Seamans	Vadim Tkachuk
Jennifer Wrisley		

<u>SCIENCE</u>	<u>MUSIC</u>	<u>PE</u>
Abe Johnson	Mike Brownell	Taylor Houseman
Nicole Lener	Brian Shelley	Justin Teter
Morgan Nuesell		
Bob Schlicht		

<u>FOREIGN LANG.</u>	<u>BUSINESS</u>	<u>HEALTH</u>
Colleen Ackler	Pam Coombs	Jenny Tucker
Nines Solana		

<u>ART</u>	<u>TECHNOLOGY</u>	<u>CONSUMER SCIENCES</u>
Deanna Wurst	James Sanderson	Nancy Harriger

<u>SPECIAL ED</u>	<u>LIBRARY</u>	<u>GRADE 6</u>
Dan Briggs	Geoff Hinman	Tane McGuinness
Candy Farris		<u>READING/ELA</u>
Brooke Langford		Tricia DiFulvio
Lissa Lipfert		Lorraine Dougherty

### COUNSELORS

Beverly Dodici, Psychologist  
Kathleen Laffoon, grades 2-7  
Trish Walter, grades 8-12

### SCHOOL NURSES

Dulcie Turner, High School  
Heather Nauseef, Elementary

### OFFICE PERSONNEL

Fleurette Clough  
Donna Fox  
Kristina Potter  
Julie Steinhoff  
Wendy Horner

### TEACHING ASSISTANTS/AIDES

Joan Andersen  
Jan Anderson  
Amy Barrows  
Chuck Freeman  
Tamatha Parker  
Jackie Markoff

Melissa Barney  
Pam Rolewicz  
Linda Scofield  
Patty Smith  
Deb VanAtta  
Tammy Wilbur

### LAN SUPPORT SPECIALIST

Michael Austin

### TECH DIRECTOR

Kevin Solan

### CAFETERIA

Michelle Gage  
Janie Grinnell  
Joanne Roe  
Joann Thornton  
Candice Thornton  
Patti Zering

### MAINTENANCE

Gregg Chapman  
Dillon Coon  
Derrick Dexter  
Toni Gillette  
Allan McLean  
Deb Neudel  
Susan Stevens  
Jeanette White  
Thomas McCall, Head Custodian/Head Bus Driver

Greg Bilodeau, Shared Manager  
Wendy Swift, Supervisor

### TRANSPORTATION

Garrett Jones  
Carlene Handelmann  
Lisa Grinnell  
Chuck Lacey, mechanic

Eileen Ledger  
Aaron Parker  
Ed Pickert  
Merlund McUmbur

Janie Grinnell, bus aide

### Meal Prices for 2015-16

Breakfast: \$1.10

Lunch: grades K-5 \$1.85    grades 6-12 \$2.00

Contact Greg Bilodeau at 836-3619 for free/reduced applications

To e-mail any faculty or staff within the district: (first initial)(last name)  
@mcgrawschools.org

Ex: Donna Fox would be dfox@mcgrawschools.org

# SEPTEMBER 2015

Jr. Class Magazine Sale 9/8-18    FBLA + Jr. Honor Society coupon book sale 9/18-28    Booster Club Dough & Pie Sale 9/28-10/8

SUN	MON	TUE	WED	THU	FRI	SAT
		<b>1 Supt. Conference Day</b>	<b>2 Supt. Conference Day</b>	<b>3</b>	<b>5</b>	<b>5</b>
<b>6</b>	<b>7 Labor Day</b>	<b>8 First Day of School</b>	<b>9 BOE meeting – 7:00 pm</b>	<b>10</b>	<b>11</b>	<b>12 ACT testing</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16 PTO Meeting— 6:30 pm</b>	<b>17 Instrument Rental Meeting –7 pm</b> <b>Senior Parent Night— 7 pm</b>	<b>18 Music Dept. Dance—7-9 pm</b>	<b>19 Booster Club Bottle Drive</b> <b>Sr. Honor/ Lions Club Roadside Clean-up—9 a.m.</b>
<b>20</b>	<b>21</b>	<b>22 Gr. 6-12 Open House —7-8:30</b>	<b>23 BOE Meeting (if needed) - 7 pm</b>	<b>24</b>	<b>25 Sophomore Class Game Night—6:30-8:30</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30 Elementary K-5 Open House—7 pm</b>			

# OCTOBER 2015

PTO Fundraiser 10/8-19    Sr. Class Fundraiser 10/19-29    Foreign Lang. Buy a Meal 10/22 after concert    Music Dept. Fruit & Cheese 10/29-11/9

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2 Mid-Marking Period	3 SAT Testing
4	5	6	7 Board of Education—7:00 pm	8 Interims mailed	9 Homecoming Dance—7-10 pm	10 Soccer @ Cortland State
11	12 Columbus Day	13 Due Date for newsletter articles	14 PSAT @ McGraw	15 HS Picture Day Breakfast w/Elem Principal	16 K-5 Picture Day	17
18	19 SDM committee—3:30 pm	20 Jump Start Conf. for 10th graders	21 PTO meeting—6:30 pm BOE meeting—7:00 pm (if needed)	22 POPS Concert—7:30 pm	23 Bus Driver Appreciation Day  Soph. Class Game Night—6:30-8:30	24 ACT Testing @ Cortland
25	26	27	28	29 Student Council Halloween Carnival— 4-6 pm	30 Halloween Elementary Parade	31
School Board Recognition Week					Newsletter published	
		Due date for articles: October 13 Newsletter publishing date: October 30				

# NOVEMBER 2015

Environmental Soap Fundraiser 11/19-11/30

Basketball Fundraiser 11/9-19

Foreign Language Origami Sale 11/30-12/4

SUN	MON	TUE	WED	THU	FRI	SAT
<b>1</b>	<b>2</b>	<b>3</b> Supt. Conference Day	<b>4</b> BOE meeting—7 pm	<b>5</b>	<b>6</b> End of Marking Period  Jr. Area All State @ Cortland 3 p.m. Concert	<b>7</b> SAT Testing
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> Veteran's Day	<b>12</b> Report Cards Mailed	<b>13</b> Freshmen Class Dance	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b> BOE meeting (if needed)—7:00 pm  PTO meeting—6:30 pm	<b>19</b> Breakfast w/ Elem. Principal HS Picture Re-takes Thanksgiving Lunch—Elem. Sr. Citizen's Holiday Dinner—5	<b>20</b> K-5 Picture Re-takes	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b> Parent/Teacher Conferences – 3-8 pm	<b>25</b> Early Dismissal for students Parent/Teacher Conferences - 12-3 pm	<b>26</b>  Thanksgiving Recess	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>					

# DECEMBER 2015

Volleyball Fundraiser 12/4-11

SUN	MON	TUE	WED	THU	FRI	SAT
		<b>1</b>	<b>2</b> BOE meeting—7:00 pm	<b>3</b>	<b>4</b>	<b>5</b> SAT Testing @ Cortland
<b>6</b>	<b>7</b> Due Date for newsletter articles	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> Mid-Marking Period	<b>12</b> ACT Testing @ Cortland
<b>13</b>	<b>14</b>	<b>15</b> Gr. 3-5 Holiday Concert @ HS—7:00 pm	<b>16</b> BOE meeting (if needed) - 7:00 pm PTO meeting @ 6:30 pm	<b>17</b> Interims Mailed Breakfast w/Elem Principal HS Holiday Concert & Community Art Show —7:30 pm	<b>18</b> Newsletter published	<b>19</b> Musical Auditions
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> Early Dismissal—staff & students	<b>24</b>	<b>25</b>	<b>26</b>
		Holiday Spirit Week		Holiday Recess		
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		
	Holiday Recess			Due date for articles: December 7 Newsletter publishing date: December 21		

# JANUARY 2016



SUN	MON	TUE	WED	THU	FRI	SAT
					1 New Year's Day	2
3	4 Classes Resume  Musical Rehearsals begin	5	6	7	8 All-Co. Chorus Rehearsal @ Homer  Winter Pep Rally	9
10	11 SDM committee meeting—3:30 pm	12	13 Board of Education—7:00 pm	14	15	16
					All Co. Chorus Festival @ McGraw Concert—2 pm	
17	18 Martin Luther King Day	19	20 PTO meeting @ 6:30 pm	21 Breakfast w/ Elem. Principal	22 End of Marking Period	23 SAT Testing @ Cortland
24	25 Staff Work Day—no students	26 Second Semester Begins	27 BOE Budget meeting—6:30 pm (if needed)	28 Report Cards mailed	29	30
			Regents Exams			



# FEBRUARY 2016

Art Club Fundraiser 2/8-19

Freshmen Class Pancake Ticket Sale 2/19-25

Senior Class Pancake Breakfast Ticket Sale 2/29-3/6

SUN	MON	TUE	WED	THU	FRI	SAT
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
					Sr. All State @ Ithaca College	
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> BOE meeting—7:00 pm	<b>11</b>	<b>12</b> Due Date for Newsletter	<b>13</b>
<b>14</b>	<b>15</b> Presidents' Day	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
	Winter Recess					
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> PTO meeting—6:30 pm  BOE budget meeting—6:30	<b>25</b> Breakfast w/ Elem. Principal	<b>26</b> Winterfest Dance—7-9 pm Mid-Marking Period  All-Co. Elem. Band @ Cincy—Concert @ 7 pm	<b>27</b>
<b>28</b> Freshmen Class Pancake Breakfast @ Applebees	<b>29</b>					
	Due date for articles: February 12 Newsletter publishing date: February 26					

# MARCH 2016

FBLA Food Drive 3/21-25

Foreign Language Corn Ducky Derby Ticket Sale 3/25-4/8

SUN	MON	TUE	WED	THU	FRI	SAT
		<b>1</b>	<b>2</b> 8th Grade Parent Night—7 pm	<b>3</b> Interims Mailed	<b>4</b>	<b>5</b> SAT Testing @ Cortland
<b>6</b> Sr. Class Pancake @ Community Center—8-10 am	<b>7</b>	<b>8</b>	<b>9</b> BOE meeting —7:00 pm	<b>10</b>	<b>11</b> PTO Carnival	<b>12</b>
<b>13</b>	<b>14</b> All-Co. Band Clinic @ Cortland	<b>15</b>	<b>16</b> PTO meeting @ 6:30 pm	<b>17</b> Breakfast w/Elem Principal	<b>18</b> Musical Production—7:30 pm	<b>19</b>
		Musical Dress Rehearsals				
<b>20</b>	<b>21</b> SDM committee meeting—3:30 pm	<b>22</b>	<b>23</b> BOE Budget meeting—6:30 pm	<b>24</b> Jr. Parent Night—7:00 pm	<b>25</b> Supt. Conference Day Good Friday	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b> Gr. 1 & 2 Concert—7:00 pm	<b>30</b>	<b>31</b>		

# APRIL 2016

SUN	MON	TUE	WED	THU	FRI	SAT
					<b>1</b> End of Marking Period	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b> BOE Budget Meeting—6:30 pm <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">ELA Gr. 3-8 State Assessments</div>	<b>6</b>	<b>7</b> Report Cards Mailed	<b>8</b>	<b>9</b> ACT Testing
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b> Baseball Metal Drive <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;">Math Gr. 3-8 State Assessments</div>
<b>17</b>	<b>18</b> BOE meeting—7:00 pm	<b>19</b>	<b>20</b> PTO meeting—6:30 pm	<b>21</b> Breakfast w/ Elem. Principal  Lion's Club/ Student Council Talent Show—6:30 pm	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
		Spring Recess				

# MAY 2016

Foreign Language Bake Sale—May 12

SUN	MON	TUE	WED	THU	FRI	SAT
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b> BOE meeting— 7:00 pm	<b>5</b> Elem. Art Show/Reading Night	<b>6</b> Mid-Marking Period Kindergarten “Muffins w/ Mom”	<b>7</b> SAT Testing  Booster Club Can Drive
		Staff Appreciation Week			NYSSMA Festival	
<b>8</b> Mother’s Day	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> HS Spring Concert & Art Show—7:30 pm  Interims Mailed	<b>13</b>	<b>14</b> Screaming Eagle Mud Run— 9 a.m.
<b>15</b>	<b>16</b> Kindergarten Screening	<b>17</b> Kindergarten Screening Jr./Sr. Honor Inductions—7:00  BOE meeting—7:00 Budget Vote—noon-8	<b>18</b> PTO meeting— 6:30 pm	<b>19</b> Breakfast w/ Elem. Principal  Kindergarten Screening	<b>20</b>	<b>21</b> Jr/Sr Prom & After Party
<b>22</b>	<b>23</b>	<b>24</b> Gr. 3-5 Spring Concert— 7:00 pm	<b>25</b> Cemetery Project	<b>26</b> Elementary Grandparents Luncheon	<b>27</b> Soph. Class Color Games	<b>28</b>
<b>29</b>	<b>30</b> Memorial Day & Parade	<b>31</b>				
		Budget Booklet publishing date: May 2				

# JUNE 2016

Scholastic Spring Book Fair @ HS Library 6/6-12

SUN	MON	TUE	WED	THU	FRI	SAT
			<b>1 Academic Awards/Senior Recognition</b>	<b>2</b>	<b>3 HS Field Days &amp; Slide Show</b>  Yearbook Dance—7-9 pm	<b>4 SAT Testing @ Cortland</b>
				Sherburne Jazz Band Competition		
<b>5</b>	<b>6 CRT Awards—7 pm</b>	<b>7 Dairy Parade</b>	<b>8 BOCES graduation</b>  <b>BOE meeting—7:00 pm</b>	<b>9 Elem. Field Day</b> <b>Senior Mystery Trip</b>  Music Awards—7 pm	<b>10</b>  Due Date for newsletter articles	<b>11 ACT Testing @ Cortland</b>
				Senior Trip		
<b>12</b>	<b>13 End of Marking Period</b> <b>5th Grade Class Trip</b> <b>SDM committee meeting—3:30 pm</b>	<b>14 5th Grade Parent Orientation — 7 pm</b> <b>All-Co. Elem. Chorus @ Homer</b>	<b>15 PTO Meeting @ 6:30 pm</b>	<b>16 Breakfast w/ Elem. Principal</b>	<b>17 Kindergarten “Donuts w/ Dad”</b>	<b>18</b>
Senior Trip			Regents Exams			
<b>19 Father’s Day</b>	<b>20</b>	<b>21 5th Grade Transition @ HS—7 pm</b> Newsletter published	<b>22 Last Day w/ Students</b> <b>BOE meeting—7:00 pm (if needed)</b>	<b>23 Report Cards mailed</b>  Rating Day	<b>24</b>  <b>Graduation—7:00 pm</b>	<b>25</b>
		Regents Exams				
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>		
		Due date for articles: June 10 Newsletter publishing date: June 23				

# JULY 2016

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

# AUGUST 2016

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

# CODE OF CONDUCT SUMMARY

## SEPTEMBER 2015

### PROHIBITED STUDENT CONDUCT

#### Disorderly Conduct

- Running in hallways
- Making unreasonable noise
- Using language or gestures that are profane, lewd, vulgar, or abusive
- Obstructing vehicular or pedestrian traffic
- Engaging in any willful act which disrupts the normal operation of the McGraw Central School District community
- Trespassing. Students are not permitted in any District building, other than the one they regularly attend, without permission from the administrator in charge of the building

#### Insubordinate Conduct

- Demonstrating disrespect in word, tone, or demeanor
- Failing to comply with the lawful directions of teachers, administrators, or other school employees in charge of students.
- Lateness for, missing or leaving district property without permission
- Skipping detention

#### Disruptive Conduct

- Being late for school or class
- Being unprepared for class
- Use or display of electronic devices such as cell phone, CD player, headset, Palm pilot, Playstation DS, iPods, MP3 players, and hand-held games during school hours
- No cell phone use on school buses to and from school.

#### Violent Conduct

- Committing or **threatening to commit** an act of violence (such as hitting, kicking, punching, biting, spitting, and scratching) upon a teacher, administrator or other MCSD employee, another student, or any other person lawfully on MCSD property
- Possessing a weapon. Any air-gun, spring-gun or other instrument or any item deemed to be a weapon in which the propelling force is a spring, air, piston or CO<sup>2</sup> cartridge upon school grounds or in any district building without the written authorization of the Superintendent or his/her designee.
- Displaying what appears to be a weapon
- Threatening to use any weapon
- Intentionally damaging or destroying the personal property of a teacher, administrator, other district employee or any person lawfully on MCSD property, (this includes graffiti or arson)
- Intentionally damaging or destroying school district property

#### Conduct that endangers the safety, morals, health or welfare of others

- Lying to MCSD personnel
- Stealing the property of other students, MCSD personnel or any other person lawfully on school property or attending a school function
- Acts of sexual harassment as defined in the MCSD sexual harassment policy
- Hazing or initiation into any teams or groups
- Acts of coercion, bullying and verbal harassment of students, staff or visitors
- Selling, using, or possessing obscene material
- Use or possession of a lighter or other incendiary devices
- Smoking or possession of a cigarette, cigar, pipe or using chewing or smokeless tobacco
- The use, possession, sale, gift or consumption of any drug, inhalant, synthetic cannabinoids (incense, herbal mixtures, potpourri, etc.), controlled substance, alcoholic beverage or any instruments for the use of such items or being under the influence of either. "Illegal substances" include inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any substances commonly referred to as "designer drugs"
- Inappropriately using or sharing prescription and over-the-counter drugs, and nutritional supplements
- Acts of public displays of affection while on school property that are excessive and/or found to be offensive

#### Misconduct while on a school bus

- Excessive noise
- Pushing, shoving and fighting
- Distracting the driver
- Using vulgarity
- Abuse of driver or other students
- Throwing things on the bus or out the bus window

#### Academic misconduct

- Plagiarism or Cheating
- Altering a grade, or other student record, on paper or in electronic form
- Assisting another student in any of the above activities

#### Illegal or reckless vehicular practices

- Speeding
- Reckless behavior while driving or riding
- Passing a stopped school bus with red lights flashing

### STUDENT DRESS CODE

#### A student's dress, grooming, and appearance shall:

- Be safe, appropriate for a healthy learning environment, modest, and not disrupt or interfere with the educational process. Pajamas and other common sleepwear are not appropriate
  - Include pants with a waist size no more than two (2) inches wider than the student's actual waist and a belt to keep pants at waist height at all times
  - Include safe footwear at all times. Heeled shoes w/wheels are not permitted in school buildings or on school grounds
  - Ensure that underwear is completely covered at all times
  - Not contain offensive illustrations or promote disruptive or demoralizing values. It shall not include items that are vulgar, obscene, libelous, or that denigrate others on account of race, color, religion, ancestry, national origin, gender, sexual orientation, or disability
  - Exclude extremely brief, tight, and see-through garments, such as tube tops, crop tops, muscle shirts, net tops, halter tops, narrow straps, plunging necklines (front and/or back), shirts, skirts, and shorts of a length unacceptable to school personnel. Shirts must cover the midriff at all times
  - Exclude extremely bulky garments to prevent concealing of any item
  - Not promote and/or endorse the use of alcohol, tobacco, or illegal drugs and/or encourage other illegal or violent activities
  - Not include the wearing of hats in the school building, except for a medical or religious purpose, or where it is part of a uniform. Hats and other head coverings are to be removed upon entering the building and placed in lockers until the end of the school day
- Any student who violates the student dress code shall be required to modify his/her appearance by removing the offending item and replacing it with an acceptable garment. Repeat offenders will suffer more extreme penalties

#### DISCIPLINARY PROCEDURES AND PENALTIES

Disciplinary action, when necessary, will be firm, fair and consistent so as to be the most effective in changing student behavior. In determining the appropriate disciplinary action, school personnel authorized to impose disciplinary penalties will consider the following:

1. The student's age
2. The nature of the offense and the circumstances which led to the offense
3. The student's prior disciplinary record
4. The effectiveness of other forms of discipline
5. Information from parents, teachers and/or others, as appropriate
6. Other extenuating circumstances

As a general rule, discipline will be progressive. This means that a student's subsequent violations will usually merit a stiffer penalty than the first violation.

**\* Copies of the Code are available in the District Office and on the District website.**



## ANNUAL NOTIFICATION REGARDING DIRECTORY INFORMATION

The *Family Educational Rights and Privacy Act (FERPA)*, a Federal law, requires that McGraw School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, McGraw School, may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the McGraw School District to include this type of information from your child's education records in certain school publications. Examples include:

- ◇ A playbill, showing your student's role in a drama production;
- ◇ The annual yearbook;
- ◇ Honor roll or other recognition lists;
- ◇ Graduation programs; and
- ◇ Sports activity sheets, such as for wrestling, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, the New York State Education Law § 2-1 and two federal laws require school districts receiving assistance under the *Elementary and Secondary education Act of 1965 (ESEA)* to provide military recruiters, upon request, with student names, addresses and telephone listings—unless parents have advised the school district that they do not want their student's information disclosed without their prior written consent.

If you do not want McGraw School District to disclose some or all directory information from your child's education records without your prior written consent, you must notify the District in writing by September 18, 2015. McGraw School District has designated the following information as directory information: [Note: a School District may, but does not have to, include all the information listed below.]

- ◇ Student's name
- ◇ Address
- ◇ Telephone listing
- ◇ Student's Image, including video
- ◇ Date and place of birth
- ◇ Major field of study
- ◇ Dates of attendance
- ◇ Grade level
- ◇ Participation in officially recognized activities and sports
- ◇ Weight and height of members of athletic teams
- ◇ Degrees, honors, and awards received
- ◇ The most recent educational agency or institution attended

## PESTICIDE NOTIFICATION

Dear Parent, Guardian, and School Staff:

NYSE Law Section 409-H, effective July 1, 2001, requires all public and nonpublic schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

As a reminder, the McGraw School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- a school remains unoccupied for a continuous 72 hours following an application;
- anti-microbial products;
- nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- boric acid and disodium octaborate tetrahydrate;
- the application of EPA designated biopesticides;
- the application of EPA designated exempt materials under 40CFR152.25;
- use of aerosol products with a directed spray in containers of 18 fl. oz. or less when used to protect individuals from an imminent threat from stinging and biting insects, including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you have not registered to receive 48-hour prior notification, please complete the form below and return it to Tom McCall at MCS D, 10 W. Academy St., McGraw, NY 13101

**McGraw School District**  
**Request for Pesticide Application Notification (please print)**  
\_\_\_\_\_ **School Building**

**Name:**  
**Address:**  
**Phone:**  
**E-mail address:**

## **PROTECTION OF PUPIL RIGHTS POLICY SUMMARY**

Parents have the right to inspect all instructional materials that will be used for a survey analysis or evaluation as part of a US Department of education—funded program. In addition, no minor student may, without parental consent, take part in a survey analysis or evaluation funded in whole or in part by the United States Department of Education that reveals information concerning:

1. Political affiliations or beliefs of the student or the student's parents;
2. Mental or psychological problems of the student or the student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of other individuals with whom respondents have close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations or belief of the student or the student's parents;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Parents have the right to inspect upon their request any instructional material which is used as part of the educational curriculum. It does not include tests or academic assessments.

Parents who wish to inspect and review instructional material shall submit a request in writing to the building principal. This request will be made within 30 calendar days.

Parents shall have the option upon provision of written notice to the district to opt the student out of any non-emergency, invasive physical examination or screening of their student which is required as a condition of attendance administered by the school or school personnel. The term invasive physical examination means any medical examination that involves exposure of private body parts or any act during such exam that includes incision, insertion or injecting into the body but does not include a hearing, vision, or scoliosis screening. Further, it does not include any exams necessary to protect the immediate health or safety of the student or other students.

## **NOTICE UNDER TITLE IX, SECTION 504, AGE DISCRIMINATION ACT AND TITLE II OF THE AMERICANS WITH DISABILITIES**

Prior to the beginning of each school year or academic semester, the District shall issue an appropriate public announcement which advises students, parents, employees and the general public that career and technical education opportunities will be offered without regard to sex, sexual orientation, race, color, creed, religion, national origin, political affiliation, age, marital status, military status, disability or use of a recognized guide dog, hearing dog or service dog. Included in such announcement will be the name, address, and telephone number of the person designated to coordinate Title IX/Section 504/ADA activities.

## **AHERA Notification**

The McGraw Central School District has conducted semi-annual inspections of all asbestos containing building materials in accordance with the Asbestos Hazard Emergency Response Act of 1986. A copy of the survey reports and the management plans are available in the Business Office.

## **STUDENT INTERNET ACCEPTABLE USE POLICY —GENERAL INFORMATION**

Internet access will be provided to students of the district in accordance with the terms of this policy. Internet access from school district computers is reserved solely for educational purposes. Access to the Internet will be under the direction and supervision of the staff assigned to this area. The district reserves the right to monitor all Internet activity including transmission and receipt of e-mail.

A violation of this policy will be treated as a violation of the student discipline code and may also result in disciplinary actions based upon other sections of the student discipline code.

(a complete copy is available in the District Office)

## **DISCLOSURE TO MILITARY**

The District is notifying parents of high school students of their right, and the right of their child, to request that the district not release the child's name, address and telephone number to military recruiters without prior written consent.

## **PARENTS' RIGHT TO KNOW**

Under Federal "No Child Left Behind" Legislation, it is the right of the parent of any student attending McGraw Schools to request information regarding their child's classroom teacher and paraprofessional staff assigned to teach their children. Minimum information parents may request includes:

- whether the teacher has met state qualification & licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
- the Baccalaureate degree major of the teacher and any other graduate certification or degree held and the field of discipline of the certification or degree;
- whether the child is provided services by professionals and their qualification.

Any questions regarding a teacher's specific baccalaureate or advanced degrees should be sent in writing to the Superintendent of Schools, 10 W. Academy St., McGraw, NY 13101

September 2015

Dear District Residents:

Legislation requires all level 2 sex offenders to be listed on the website maintained by the NYS Division of Criminal Justice Services (DCJS) under New York's Sex Offender Registration Act, along with the level 3 sex offenders currently listed. The law also expanded public notice regarding level 1 sex offenders.

We are providing the on-line contact information to you as it is the most current and accurate information available. Listed below is the contact information for the website along with additional access information if needed:

1. **Internet:** access by **home** or **public computer** for identifying information on level 2 or 3 offenders at:  
[http://www.criminaljustice.state.ny.us/nsor/search\\_index.htm](http://www.criminaljustice.state.ny.us/nsor/search_index.htm)
  - You will be asked your name, address, and to verify that you have read their disclaimer.
  - Public computers are available at:
    - ◊ Lamont Memorial Free Library, 5 Main St., McGraw (Mon.,Tues.,Thurs., 2:00-8:00 PM; Fri., 10:00 AM – noon, 2:00-5:00 PM; Sat., 10:00 AM-1:00 PM)
    - ◊ Cortland Free Library, 32 Church St. Cortland (Mon.-Thurs., 9:30 AM–8:00 PM; Fri., 9:30 AM – 5:30 PM; Sat., 9:30 AM – 4:30 PM).
2. **Telephone: Sex Offender Registry Information Line - 1-800-262-3257** for questions on Level 1, 2, or 3 offenders, Mon. – Fri., 8:00 AM – 5:00 PM.
3. **Local Law Enforcement:** County Sheriff (753-3311) can be contacted; however, **the main contact for identifiable information should be the New York State Division of Criminal Justice Services at the website or 800 number noted above.**
4. The district office will have identifiable information available should you be unable to use the above methods. Before viewing this information, you will be asked your name, address, and to verify the same disclaimer as on the registry. Our purpose in providing this information is to promote public safety. However, please note that the subdirectory states: **“Anyone who uses this information to injure, harass, or commit a criminal act against any person may be subject to criminal prosecution.”**

Sincerely,

Mary E. Curcio, Superintendent

**NON-PROFIT ORGANIZATION  
U.S. POSTAGE PAID  
PERMIT NO. 1  
McGRAW, NY 13101**

**ECRWSS  
POSTAL CUSTOMER**

**IMPORTANT INFORMATION:**

- ◇ **First Day of Classes for 2015-16 — September 8, 2015**
- ◇ **When visiting the school, please be sure to sign in**
- ◇ **All sports schedules are posted on the school website**
- ◇ **This calendar can be downloaded from the school website**
- ◇ **School web address: [www.mcgrawschools.org](http://www.mcgrawschools.org)**