



McGRAW CENTRAL SCHOOL DISTRICT EMPLOYMENT APPLICATION

POSITION PREFERENCE

Teacher
Substitute Teacher

Teaching Assistant
Substitute Teaching Assistant

_____ Subject _____ Position _____

PERSONAL INFORMATION

Name _____, _____, _____
Last First Middle

Mailing Address _____

Permanent Address _____

Email _____

Mobile Phone _____ Home Phone _____

Work Phone _____ Preferred method of communication _____

CERTIFICATIONS

Title	State	Date Issued	Type

OTHER SKILLS AND ABILITIES (e.g. coaching, other licenses, fluency in other languages, etc.)

EDUCATIONAL PREPARATION

Name & Location of High School	Dates Attended	Major/ Minor	GPA	Degree
College Undergraduate				
College Graduate				
Vocational/Technical/Trade				

TEACHING OR ADMINISTRATIVE EXPERIENCE

Dates Employed	Employer's Name & Address	Position Held/ Tenure Area	Reason for Leaving	Tenured?

OTHER WORK EXPERIENCE

Dates Employed	Employer's Name & Address	Position Held

REFERENCES

List four individuals having personal knowledge of your professional training, ability, experience and personal character.

Name & Title	Email	Telephone

BACKGROUND INFORMATION

Are you a Veteran of U.S. Military? Yes No

Branch _____

Discharge Type _____ Date _____

Have you been fingerprinted for the purpose of employment? Yes No

Have you been cleared by NYSED for teaching? Yes No

Are you legally eligible for employment in this country? (requires 2 forms of identification) Yes No

Have you ever forfeited bail or bond following your appearance as a defendant in a criminal court action? Yes No

Have you ever received an unsatisfactory rating in conjunction with any pedagogical employment? Yes No

Have you ever been disqualified for employment for any civil service position? Yes No

Have you ever been discharged or required to resign for any position (other than for staff reduction layoffs)? Yes No

Have you ever been found guilty and/or have you ever pleaded guilty to disciplinary charges brought against you under Section 3020-a of the Education Law or Section 75 of the Civil Service Law? Yes No

Have you ever resigned as an alternative to facing charges or dismissal? Yes No

Have you ever had a license or certificate denied or terminated because of unsatisfactory teaching, fingerprints, or medical record? Yes No

Have you ever had any professional certificate or license denied, revoked, or suspended by any government agency as a result of your record? Yes No

Has a Family Court or any other court ever rendered a finding indicating that you have abused or neglected a child? Yes No

If yes, complete the confidentially held information below.

Date and nature of the finding _____

Name of court _____

Name of judge _____

APPLICANT'S STATEMENT

I certify that all statements made by me on this application are true and complete to the best of my knowledge. I understand that any false or misleading statements made by me will be considered justification for disqualification of my application or termination of employment. I authorize an investigation of all statements herein and further authorize all cited references to give you any and all information they may have, and release all parties from all liability for any damage that may result from furnishing same to you. I authorize any participating school district for which I have completed an employment application to check my references, to obtain information from my former employers and educational institutions, to take other action to investigate any information provided in my employment application and to obtain information relevant to evaluating my qualification and fitness for a position. I authorize any school district to which this application is submitted to obtain information about my criminal record and authorize all government agencies to provide information about my criminal record to the school district.

I understand that any omissions on this application may prevent me from being evaluated or referred to a school district and that any misrepresentation, falsification or omission on this application or on other documents submitted to the school district will be sufficient cause for this application not to be considered by the school district, not to be referred to a school district, or for discharge if I have been employed.

Applicant's Signature _____ Date _____

The school district does not discriminate on the basis of sex, race, color, creed, national origin, religion, age, disability, sexual orientation, marital status, veteran status, or genetic predisposition for carrier status in their recruitment, employment, admissions practices, vocational opportunities, or access to and treatment in programs or activities in accordance with Title IX, Section 504 of the Rehabilitation Act of 1973, Title VI and Title VII of the Americans with Disabilities Act. If you believe you have been subject to discrimination, please contact the EEO Officer of the respective school district.

If offered employment by this school district, I certify that I have not already accepted an offer of employment from another school district. I am committed to fulfilling the obligations of this employment offer.

Applicant's Signature _____ Date _____

Please return completed application to:
Superintendent of Schools
McGraw Central School District
10 West Academy St.
McGraw, NY 13101

EQUAL OPPORTUNITY EMPLOYER

The school district does not discriminate in employment or in the education programs and activities which it operates on the basis of sex, sexual orientation, age, ethnicity, religion, race, or handicap in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, or § 504 of the Rehabilitation Act of 1973 and the New York State Human Rights Law.